



# Memorandum

**TO:** Board of Architectural Review Members

**FROM:** Mark Yandrick, City Planner

**DATE:** October 2020

**SUBJECT:** 2021 BAR Application Submittal Calendar

Board Members,

Below is the proposed 2021 application submittal calendar for Board of Architectural Review (BAR) meetings. The submittal deadlines apply to all types of applications being reviewed by the BAR. The calendar identifies a cut-off date for Major Site Plan applications (60 days) and all other applications (4 weeks) prior to the corresponding BAR meeting date on the first Tuesday of every month. The calendar offers a clear-cut submittal reference for applicants as well as provides for adequate time to process, advertise and recommend action on application requests while following the meeting notice requirements as defined by the Unified Development Ordinance.

Unless otherwise announced by the BAR, all meetings in 2021 will begin at **7:00 pm** in City Council Chambers, 100 W. Spring Valley Road, Centerville, OH 45458.

<u>Major Site Plan Applications Deadline</u>	<u>All Other Applications Deadline</u>	<u>Board of Architectural Review Meeting Date</u> (Held at 7 p.m. on the First Tuesday of Month except Nov.)
Friday, November 6, 2020	Tuesday, December 8, 2020	Tuesday, January 5, 2021
Friday, December 4, 2020	Tuesday, January 5, 2021	Tuesday, February 2, 2021
Monday, January 4, 2021	Tuesday, February 2, 2021	Tuesday, March 2, 2021
Friday, February 5, 2021	Tuesday, March 9, 2021	Tuesday, April 6, 2021
Friday, March 5, 2021	Tuesday, April 6, 2021	Tuesday, May 4, 2021
Friday, April 2, 2021	Tuesday, May 4, 2021	Tuesday, June 1, 2021
Friday, May 7, 2021	Tuesday, June 8, 2021	Tuesday, July 6, 2021
Friday, June 4, 2021	Tuesday, July 6, 2021	Tuesday, August 3, 2021
Friday, July 9, 2021	Tuesday, August 10, 2021	Tuesday, September 7, 2021
Friday, August 6, 2021	Tuesday, September 7, 2021	Tuesday, October 5, 2021
Friday, September 10, 2021	Tuesday, October 12, 2021	Tuesday, November 9, 2021
Friday, October 8, 2021	Tuesday, November 9, 2021	Tuesday, December 7, 2021
Friday, November 5, 2021	Tuesday, December 7, 2021	Tuesday, January 4, 2022

(Independence Day - Sunday, July 4)  
(Labor Day - Monday, September 6)  
(Election Day – Tuesday, November 2)